

Are you ready for an amazing opportunity to join an innovative program and make positive changes in your community?

Position Title: Youth and Community Project Coordinator

Who is West River Valley Thrives? West River Valley Thrives (WRVT) is a substance use/misuse education and prevention coalition serving the towns of Brookline, Jamaica, Marlboro, Wardsboro, Newfane, Townshend and Windham. It is our mission to support and promote healthy lifestyle choices with an emphasis on the prevention of alcohol, tobacco and other drug use by young people.

How will I make a difference? The Youth and Community Project Coordinator will make a difference in our community by...

- Building strong relationships with local businesses, municipal leaders, health care organizations, social service agencies and other community groups through WRVT activities.
- Sharing information and providing technical assistance to municipalities interested in enhancing local policies to improve public health.
- Growing a healthy community in collaboration with students, families and community members.
- Coordinating Leland & Gray Middle and High School youth groups such as Above the Influence, youth leadership training programs, fundraisers, youth-focused outings and other activities that support the mission of WRVT.
- Being a vital, enthusiastic and supportive member of the WRVT team and the prevention coalition partners we collaborate with.
- Ensuring compliance with grant funded deliverables by tracking all the amazing activities we complete and assisting in reporting the results.
- Conducting outreach and communication through traditional and electronic platforms such as Facebook, website updates and press releases.

Can I see myself here? *We have found that our staff at WRVT succeed when they:*

- Emphasize connection and relationship in their work and strive to build meaningful relationships that are rooted in mutual outcomes

- Value collaborative approaches while working as part of a team and believe in shared accountability
- Find creative ways to implement ideas
- Value strength-based approaches
- Are able to work with diverse populations
- Can manage multiple projects at once
- Are passionate about the work of prevention and understand effective principles and strategies
- Embrace the flexibility that is required of providing prevention work in a community setting
- Are looking for more than just a job...

Additional Information Applicants must have a valid driver's license, a personal vehicle to use for work purposes and auto insurance.

Travel for employment activities will be reimbursed for applicable mileage.

How can I be considered for the position? *You can be considered for this position if you meet the following qualifications:*

- Background in health education/prevention, community outreach or communication with a Bachelor's Degree or an equivalent amount of education, training, work-experience and lived experience
- Experience working with youth, families, community members and/or key leaders in a volunteer, internship or paid position
- Excellent written, verbal, computer and public speaking skills
- Organized, detail oriented, able to follow through on multiple projects

To Apply: Send resume and cover letter to humanresources@youthservicesinc.org. Submissions dated before September 7, 2020 will be given priority consideration. We will be reviewing applications on a rolling basis and the position will remain open until filled.

We are unable to consider applicants without a cover letter. If the resume submission platform does not allow for cover letters, please send cover letter directly to humanresources@youthservicesinc.org

Compensation: \$20.00 per hour and comprehensive benefits.

Hours: 36-40 hours per week with occasional evening or weekend hours

**Youth Services is the fiscal agent for WRVT and
is an Equal Opportunity Employer**